INFORMATION BOOKLET OF THE
2022 CEU SUMMER UNIVERSITY
FOR PARTICIPANTS

CEU RESIDENCE CENTER
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GETTING TO THE CEU RESIDENCE CENTER

Address of your hotel:

CEU Residence and Conference Center
Kerepesi út 87, H-1106 Budapest, Hungary
Tel.: +36 1 327-3150
Fax: +36 1 327-3167
Website: https://residencecenter.ceu.edu/

Hassle-free transportation
Purchase your Budapest transportation pass at the Airport.
Budapest Transportation Limited (BKK) has Customer Service Points at 2A and 2B terminals of Liszt Ferenc Airport, where you can obtain the passes/tickets necessary for public transportation in Budapest. If using public transport consider downloading the BudapestGO app. For more information go to the Getting Around in Budapest webpage.

ARRIVAL BY AIR

MiniBUD Airport Shuttle Service
All terminals of the Budapest Liszt Ferenc Airport have an excellent, reliable, reasonably priced, door-to-door minibus service. More information about eligibility for the discounted SUN fares, please see the Logistic Information email that you have received from the SUN office, or contact us at summeru@ceu.edu.

Taxi services
Prices are fixed and are the same for all companies. A ride from the airport to downtown Budapest costs approximately 8,000 HUF-9,000 HUF.

   FŐTAXI – OFFICIAL PARTNER OF BUDAPEST AIRPORT
   Tel: +36-1 222-2222
   Website: http://fotaxi.hu/?lang=en

   CITY TAXI
   Tel: +36-1 211-1111

   TELE5TAXI
   Tel: +36-1 555-5555
   Web site: http://www.tele5taxi.hu

Public Transportation
You can also get to the CEU Residence Center by public transport in about an hour. Transportation Passes can be bought from the vending machines or at the BKK Customer Service Point or through the BudapestGO app.

For more information on how to get a ticket or pass, go to the Getting Around in Budapest webpage.

- **Airport bus 100E:** The most convenient way of getting to downtown (to "Deák tér") for a fee of 900 HUF. The Airport shuttle bus single ticket is available at all BKK customer service centers, ticket offices, and ticket vending machines.

- **Airport Bus 200E:** Take the #200E bus departing from outside Terminal 1 and 2. For a single ticket (if you have bought your pass, no extra tickets are needed). The bus stop is between the "Arrivals" buildings of Terminals A and B. Get off at the final stop, "Kőbánya-Kispest M".

  Change to the Metro and go to the stop "Deák tér" (it is the 9th stop).

  At "Deák tér" change to the red line and go to the final station, "Őrs vezér tér".
Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

Useful Links

- Budapest Liszt Ferenc Airport - http://www.bud.hu/english

ARRIVAL BY TRAIN

From Déli Station

- Take the Red Metro line towards "Őrs vezér tér” and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

From Keleti Station

- Take the Red Metro line towards "Őrs vezér tér" and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

From Nyugati Station

- Take tram #4 or #6 and get off at “Blaha Lujza tér”(4 stops).
- Change to the Red Metro line towards "Őrs vezér tér" and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

If you wish to use the Budapest public transport system, you need to have a valid transportation pass or ticket. One ticket costs 350 HUF. When changing types of transport you always need a new ticket. We, however, recommend you buying a travel pass for one or two weeks (depending on the length of your course), which allows you to use any vehicles of Budapest Transportation Company, without limitations.

Tickets and passes can be purchased at Metro stations and from any ticket vending machines around the city or through the BudapestGO app.

For more information on how to get a ticket or pass, go to the Getting Around in Budapest webpage.

ARRIVAL BY COACH (BUS)

From "Népliget" Coach Station

- Get on the #1 tram in front of the Bus terminal and go to "Puskás Ferenc Stadion", which is the 5th stop.
- Take the Red Metro line towards "Őrs vezér tér” and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.
Getting to the CEU Residence Center

From "Stadion" Coach Station

- Take the Red Metro line towards "Örs vezér tér" and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

From the "Árpád híd" Coach Station

- Get on the #1 tram in front of the Bus terminal and go to "Puskás Ferenc Stadion", which is the 9th stop.
- Change to the Red Metro line towards "Örs vezér tér" and get off at the last stop.
- Cross the road through the underpass towards the IKEA store to get to the #44 or #45 buses. The bus journey is only a few minutes (3 stops if you take the #44, and 4 stops if you take the #45). You have to get off at the stop named “Egyenes utcai lakótelep”, right after you see a McDonald's and a big Chinese restaurant on the right. The bus stops after an overpass, the CEU Residence Center will be on the right.

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Getting to CEU campus from Liszt Ferenc (Ferihegy) Airport

Address of CEU campus:
Central European University
Közép-Európai Egyetem
Nádor utca 9., 1051 Budapest, Hungary
Tel.: +36 1 327-3000
Website: [http://www.ceu.edu/](http://www.ceu.edu/)

Entrance & Main Reception:
Nádor street 15.
(classroom info is available here if you are unsure)

Hassle-free transportation
Purchase your Budapest transportation pass at the Airport.
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ARRIVAL BY AIR

miniBUD – Airport shuttle service
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CITY TAXI
Tel: +36-1 211-1111

TELE5TAXI
Tel: +36-1 555-5555
Web site: [http://www.tele5taxi.hu](http://www.tele5taxi.hu)

Getting to CEU from the Airport by public transportation

Airport bus 100E:
The most convenient way of getting to downtown (to "Deák tér") for a fee of 900 HUF. The Airport shuttle bus single ticket is available at all BKK customer service centers, ticket offices, and ticket vending machines.

Once you are at "Deák tér", walk past the corner of The Ritz-Carlton Hotel, cross the zebra and walk across the park as indicated on the map below.

At the corner, cross "József Attila utca". Continue towards the food store (CBA) and keep straight on till you reach "Zrínyi utca" (2nd street on the left).

Turn left and after a minute of walk turn to the right at Nador street. Within 1 minute of walk you can find the main entrance of CEU on the right side of the street (Nador street 15).
Airport Bus 200E:

Take the #200E bus departing from outside Terminal 1 and 2. for a single ticket (if you have bought your pass, no extra tickets are needed). The bus stop is between the "Arrivals" buildings of Terminals A and B. Get off at the final stop, "Kőbánya-Kispest".

Walk down to the underpass take the Metro (or the replacement bus) to "Nagyvárad tér" (it is the 5th stop).

From Nagyvárad tér – due to the reconstruction of the metro – it is advised to take tram number 2M to Széchenyi István tér (10 stops), followed by a 5 minutes walk up the stairs and through Vigyázó Ferenc Street. CEU is located at Nádor Street 15.

Useful Links

- Budapest Liszt Ferenc Airport - http://www.bud.hu/english

Please note that you can use the Budapest public transportation vehicles only with a valid ticket or transportation pass. If you travel on the vehicles of BKK (Budapest Transportation Company) without a valid pass or ticket you will have to pay a heavy fine upon ticket inspection. Every SUN participant is responsible for buying their own transportation tickets or passes. Transportation Passes can be bought at metro stations, from vending machines at many bus and tram stops, at BKK Customer Service Points (e.g. at the airport, at Deák tér, etc.) or throught the BudapestGO app.

For more information on how to get a ticket or pass, go to the Getting Around in Budapest webpage.
GETTING TO CEU CAMPUS FROM TRAIN AND BUS STATIONS

TRAIN
From Déli Railway Station: Take the Red Metro line to "Deák tér".
From Keleti Railway Station: Take the Red Metro line to "Deák tér".
From Nyugati Railway Station: Take the Blue Metro line (or metro replacement bus) to "Deák tér".

See below the directions from “Deák tér”.

COACH (BUS)
Directions from "Népliget" Coach Station: Take the metro replacement bus to "Deák tér" or metro replacement bus to Nagyvárad tér and then 10 stops with tram 2M.
Directions from "Stadionok" Coach Station: Take the Red Metro line to "Deák tér".
Directions from the "Árpád híd" Coach Station: Take the Blue Metro (or metro replacement bus) to "Deák tér".

See below the directions from “Deák tér”.

Once you are at "Deák tér"
- Walk past the corner of The Ritz-Carlton Hotel, cross the zebra and walk across the park as indicated on the map
- At the corner, cross "József Attila utca".
- Continue towards the food store (CBA) and keep straight on till you reach "Zrínyi utca" (2nd street on the left).
- Turn left and after a minute of walk turn to the right at Nador street. Within a 1-minute walk, you can find the main entrance of CEU on the right side of the street (Nador street 15).

Useful Links
Please note that you can use the Budapest public transportation vehicles only with a valid ticket or transportation pass. If you travel on the vehicles of BKK (Budapest Transportation Company) without a valid pass or ticket you will have to pay a heavy fine upon ticket inspection. Every SUN participant is responsible for buying their own transportation tickets or passes. Transportation Passes can be bought at metro stations, from vending machines at many bus and tram stops, at BKK Customer Service Points (e.g. at the airport, at Deák tér, etc.) or through the BudapestGO app.

For more information on how to get a ticket or pass, go to the Getting Around in Budapest webpage.
Address of CEU campus:
Central European University  
Közép-Európai Egyetem  
Nádor utca 9., 1051 Budapest, Hungary  
Tel.: +36 1 327-3000; Website: [https://www.ceu.edu](https://www.ceu.edu)  
Entrance: Nádor street 15.

Tickets and Passes
Please note that you can use the Budapest public transportation vehicles only with a valid ticket or transportation pass. If you travel on the vehicles of BKK (Budapest Transportation Limited) without a valid pass or ticket you will have to pay a heavy fine upon ticket inspection. Every SUN participant is responsible for buying their own transportation tickets or passes. It is advised to download the BudapestGO app. For more information on how to get a ticket or pass, go to the Getting Around in Budapest webpage.

Directions
- Take any bus that stops opposite the CEU Residence Center and go to the final stop, "Órs Vezér tér" (3 stops if you take the #44 and 4 stops if you take the #45).
- Look for the underpass that leads you to the Metro.
- Take the Metro to "Deák tér".
- Walk past the corner of The Ritz-Carlton Hotel, cross the zebra and walk across the park as indicated on the map below.
- At the corner, cross "József Attila utca".
- Continue, cross street "Zrínyi utca" (2nd street on the left).
- Turn left and after a minute of walk turn to the right at Nador street. Within a 1-minute walk, you can find the main entrance of CEU on the right side of the street (Nador street 15).
FOOD AND DRINK AROUND CEU

Favorite places of the SUN office are marked with 🍋

EATING ON CAMPUS

CEU has several catering options to offer at the downtown campus and in the Residence Center:

CEU, DOWNTOWN

- Cafe Brunch Budapest - Bazilika (Nádor u. 9, Ground floor) Opening hours: Monday – Sunday: 8:00 – 18:00

CEU RESIDENCE CENTER

- Cafeteria Opening hours:
  Weekdays: 7 a.m - 10 a.m.  11.30 a.m. – 2.30 p.m.  6 p.m. - 9 p.m.
- CEU Residence Center Coffee Lounge/ Bambus Bar Opening hours:
  Bambus Bar
  Monday-Tuesday: 18:00 – midnight
  Wednesday: CLOSED
  Thursday -Friday: 18:00 – midnight
  Saturday-Sunday: CLOSED
- Mini market
  Weekdays: 8 a.m - 1 p.m.  5 p.m. - 10 p.m.
  Weekends: 10 a.m. - 10 pm

SELF-SERVICE RESTAURANTS NEAR CEU

Roosevelt Self-service Restaurants (Szechenyi Square and Bank Center 1054 Szabadság square 7.)

HUNGARIAN CUISINE

- Strudel House (Október 6. utca 22.) Apart from home-made strudel, you can have breakfast or a hot meal there while watching authentic strudel being made.
  - Kisharang (Október 6. utca 17.)
  - Nudli (Október 6. utca 8.)

INTERNATIONAL CUISINE

- Hummus Bar (Október 6. utca 19.) Salads, soups, meat dishes and vegetarian meals, welcome mint tea and freshly baked laffa.
  - Bombay (Október 6. utca 17.)
  - La Trattoria (Október 6. utca 13.)
  - Bamba Marha (Október 6. utca 6.)
  - Hot Stone Steakhouse (Október 6. utca 7.)
  - Padthai Wok Bar (Október 6. utca 4.), 10% discount
  - Istanbul Kebab (Október 6. utca 24)
  - Hachapuri (Bajcsy-Zsilinszky út 17.)

VEGETARIAN AND VEGAN

- Govinda (Vígvázó Ferenc utca 4)
  - Ganga Café (Bajcsy-Zsilinszky street 25., opposite the Arany János utca metro station).
  - Nemsüti Bisztró (Hold utca 9)
**Salad Bars, Sandwich Places**

- **Fruccola** (Open Society Archives Building, Arany J. u. 32., 5% discount. Excellent soups, hot and cold baguettes, coffee, salads, croissants, healthy yogurt and bio drinks, freshly squeezed juices.

- **Artizán Bakery** (Hold utca 3.) Artisanal breads & pastries and daily menus served in a laid-back cafe with understated decor & a cozy vibe. Outside seating, too.

  - **Delihaba** (Nador street 19) Vegan and other sandwiches with plenty of fillings, soups, salads and more. A mix of local and international tastes.

**Cafes, Pastry Shops, and Ice-Cream**

- **Espresso Embassy** (Arany Janos utca 15) Best coffee in town, friendly staff, wifi, great place to hang out.

- **Kávéttarsaság** (Nádor utca 14)
  - **István Cukrászda** (Október 6. utca 17.)

- **GelARTto** – (Szent István tér 3.) Rose-shaped scoops of fresh, home-made ice cream without artificial additives. Diet versions available, too.

- **Gelateria Pomo D’oro** (Arany János utca 12.) One of the best Italian ice cream parlors in town.
  - **Starbucks** (Hercegprimás utca 7.)
  - **California Cafe** (Szent István tér 4-5)

**More Sophisticated and Expensive Places Around CEU**

- **Tom George** (corner of Zrinyi and Október 6. utca)

- **Cafe Kör** (Sas utca 17.)

- **Trattoria Pomo D’Oro** (Arany J. utca 9.)
  - **Japanika** (Szent Istán tér 7.)
  - **Gian Mario** (Bajesi-Zsilinszky út 35.)
  - **Essencia** (Sas utca 17.)

  - **Gresham Coffeehouse** (Roosevelt tér 5., in the Four Seasons Hotel)
  - **Badhanna** (Hercegprimás utca 18.)
  - **Iguana** (Zoltán utca 16.)

**Special Dietary Needs**

Participants with special dietary requirements should approach the course coordinators or the SUN office staff for information on special restaurants or grocery stores. We can, however, recommend checking the following places:

- Gluten-free pasta: **Trattoria Pomo D’oro** (Arany János utca 9.)

- Halal food: **Szeráj** (Turkish restaurant, Szent István körút 13.); **Leila’s Authentic Lebanese Cuisine** (Paulay Ede utca 6.) 10 % discount

- Kosher food: **Carmel Restaurant** (Kazinczy utca 31.)

- Free of gluten, lactose: **Kata Restaurant** (Hajós utca 27.)
BUDAPEST BARS & CLUBS

RECOMMENDED BARS AND CLUBS: SAFE, FRIENDLY, SUITABLE FOR DRINKS, DANCING, CONCERTS

Budapest has become known for its alternative club scene with loads of "ruin pubs" in the downtown area. “In a decade, this inimitable phenomenon, with no real equal in any other European city, has become a kind of movement - the creation of cafés in abandoned buildings destined for demolition. You can find ruin pubs in derelict apartment buildings, shuttered cinemas and closed factories. These dilapidated structures get a fresh breath of life that allows them an alternative existence. There's no facelift. The cobwebs might get swept out (with an emphasis on might), but otherwise - the space is utilized as is, making do with whatever is left of it.”
(http://www.anothertravelguide.com/eng/europe/hungary/budapest/destinations/restaurants/ruin_pubs)

You can check out the most popular pubs on the Internet at ruinpubs.com, http://welovebudapest.com/clubs.and.nightlife.1, and/or browse the ones listed below.

CEU Neighbourhood, North of Deak Square
- Akvarium Klub Official (Erzsébet tér)
- Fröccsterasz (Erzsébet tér)
- Most (Zichy Jenő u. 17)
- DiVino Wine Bar (Szent István tér 3.)

South of Deak square, near the synagogue
- Szimplakert (Kazinczy u. 14)
- Kőleves Kert (Kazinczy u. 41)
- 400 (Kazinczy u. 52/b)
- Füge Udvar (Klauzál u. 19)

Andrassy street
- 360 Bar (Andrassy út 39.)

Raday Street and the surrounding area
- Púder Bárszínház és Galéria (Ráday u. 8.)
- Rombusz Terasz (Ráday u.10-12.)
- Kis Fecske Presszó (Mikszáth Kálmán tér)
- Mixát (Krúdy utca 7.)

Near Blaha Lujza Square
- Grandio (Nagy Diófa u. 8)
- Fogasház & Instant (Akácfa u. 49-51)
- Doboz (Klauzál u. 8)
- Pótkules (Csengery u. 65/b)

Outdoor places on the Danube
- Pontoon (At the foot of Chain Bridge, Id. Antall József rakpart 1.)
- A38 Ship (Pázmány Péter sétány, at the Buda side of Petőfi Bridge)
EXCHANGING MONEY

Airports are usually not the best places to exchange money so bring with yourself enough cash to get started in Budapest (e.g. for purchasing tickets for transportation, etc.). Find detailed information on the shuttle bus service and public transport at the Getting Around in Budapest webpage.

Also, see below a fairly reliable online Currency Converter which can help you estimate the amount of money that you will need: http://www.oanda.com/currency/converter/

Exchange money, as a rule, at a bureau de change or a bank; people offering to exchange your money in the street may deceive you with counterfeit money.

Budapest scams involving money exchange

You may be scammed in Budapest if you try to exchange your money from the people standing next to money exchange shops in famous Budapest streets. If you are standing in a line for money exchange in Budapest, some random people may come to you and offer you a better rate for exchanging a foreign currency. It may happen that those people give you another currency (Belarus currency) instead of Hungarian forints, and you will have a currency that you cannot use in Budapest.

As Budapest has pretty good cash acceptance system and Debit/credit cards are accepted all around the city, you can survive even without exchanging a currency. However, it is always good to have local currency in cash as it may be needed in case of festivals where private vendors do not accept cards.

Have a look at guide to exchange currency in Budapest for tourists.

Source: https://budapezt.com/2-girls-scam-in-budapest-tourists-must-be-aware-of/

WHERE?

Depending on which hotel you are accommodated in, you have several options where you can exchange money upon arrival:

If you are in the CEU Residence Center

Bureaux de change at Árkád Shopping Mall, Örs Vezér tere, - 1 or first floor

If you are at CEU Campus:

There are several bureaux de change in front of the Basilica, or in the downtown.

For more places where you can change money, visit this link: https://transferwise.com/uk/blog/currency-exchange-budapest
TRANSPORTATION IN BUDAPEST

HOW DO I TRAVEL THE SIMPLEST AND CHEAPEST WAY IN BUDAPEST?

If you wish to use the Budapest public transport system, you need to have a valid transportation pass or ticket. Daily or weekly travel cards and bi-weekly or monthly passes can be purchased online in the BudapestGO mobile app, BKK Customer Service Points or from ticket vending machines around the city.

If you regularly travel by public transport, the best arrangement for you is to buy a weekly travelcard or a bi-weekly or monthly travel pass (see detailed information about tickets and passes here). While it is easy to get lost in the various ticket types, we recommend you purchasing single ticket until you get to buy the pass that is most suitable for you. One single ticket is valid for one uninterrupted journey of up to 60 minutes, whereas a travel card/pass is good for unlimited travel in Budapest.

Travel passes and cards are personalized and non-transferable. You will need to also hold a document with you (driving license, passport, personal ID, etc) that has a photo of you and is suitable to identify you upon request of a ticket inspector.

HOW TO BUY TICKETS/TRAVEL PASS?

BudapestGO App

The most convenient way to buy your tickets/passes is with your mobile phone. Download the "BudapestGO" app for Android or iOS from https://bkk.hu/en/tickets-and-passes/budapestgo/ (scroll down on the page). Once you downloaded the app you need to register a user profile there.

Important: You need to allow the app to access your camera and the photo gallery of your phone.

Registering a user profile in the BudapestGO app

After successfully registering a user profile, you can purchase your Budapest transportation pass, even in advance. To purchase a pass you will have to enter the number of the document with a photo of you (passport, ID card, driver’s license, etc.) that you are going to carry with you while you are in Budapest. After this, you can purchase the ticket/pass with your credit/debit card. If you wish, you can save your card details in the app during the first payment process. If you buy your ticket/pass with your mobile phone, it will be your responsibility to have your mobile device with you charged, so upon request, you have to be able to present your valid electronic ticket/pass any time you use the vehicles of Budapest Transportation Company. You can purchase a pass in advance, with its validity starting later, or you can also purchase one that’s validity starts ‘today’ – in this case after the payment you need to wait 2-3 minutes until the pass becomes valid and usable.

See below the process of purchasing one-week pass in the app:
After you purchased your pass you can put it on your main phone screen as a widget, so you do not have to start the BudapestGO app every time a controller wants to check your ticket. See the screenshots about how to put your pass on the main screen of your phone:

**From ticket vending machines**

Ticket vending machines have been installed all around Budapest, as well as at Liszt Ferenc International Airport, Budapest. There is a ticket vending machine in front of the Residence Center. When you come out of the building at the main entrance, cross the road at the traffic lights (you need to cross the rails of the local train as well), and find the machine on the left-hand side.

All types of tickets and passes are purchasable at these TVMs. They accept and return Hungarian coins and banknotes and also accept credit/debit cards. User-friendly instructions in English and other languages are available.

For more information on how to use the machines please visit the Ticket Vending Machine page of the Budapest Transportation Company.

**At BKK Customer Service Points**

There are BKK Customer Service Points at the main railway stations, metro stations, and at Liszt Ferenc International Airport. You can purchase your tickets/pass in person, using cash (HUF only) or debit/credit card, and can also get information about Budapest transportation-related questions. Click here to search for BKK Offices in Budapest.
WHAT TYPES OF PASSES DO WE RECOMMEND?

- Budapest 7-day travel card – 4,950 HUF
- 15-day Budapest Pass – 6,300 HUF
- Monthly Budapest Pass (Natural Persons) – 9,500 HUF
- Monthly Budapest Pass for Students – 3,450 HUF

AM I ELIGIBLE FOR A STUDENT PASS?

Those who hold a student card of a higher education institution in an EU member state or in Iceland, Liechtenstein, Norway, or Switzerland, are eligible to buy a monthly Budapest pass for students at a reduced price of 3,450 HUF. When ticket inspectors check passes, student cards or International Student Identification Cards (ISIC) should be presented. Remember to enter your student card number when you purchase the pass coupon from the vending machine.

VALIDATION OF TICKETS AND PASSES

Paper tickets/passes

If you use printed (paper version) single tickets, they must be validated by ticket punchers/stampers in buses and trams or before entering any metro stations. The validated tickets must be kept until the end of the trip and handed over to a ticket inspector upon request.

Unlike single tickets, travel passes and cards do not need to be validated for each trip: these are valid for the indicated period on the pass. Ticket inspectors are authorized to check the validity of your ticket or pass any time during and after your trip. Passengers without a valid ticket or pass are to pay a heavy fine - 8,000,- HUF (approx. 27 euros) on the spot.

Digital tickets/passes (via BudapestGO app)

Validity of tickets/passes purchased in mobile app starts as early as 2 minutes after the purchase. It is your responsibility to keep your mobile phone with you and make sure its battery is charged enough to present your online ticket/pass upon the request of the ticket inspectors.

Depending on the vehicle you ride you can use your purchased online tickets/pass the following ways.

Metro/Underground

If there are ticket inspectors present, just start your app and select your current metro station from the list. Once you selected it, an animation will start on the screen which you have to show to the inspector.

Vehicles with front-door boarding

When boarding a vehicle where only front-door boarding is allowed (it is usually a bus), you need to start your app and scan the QR code on the left side (outside) of the door. Upon a successful scanning, an animation will appear on your screen which you need to show to the driver of the vehicle. If it is too dark outside for the scanning (e.g. nighttime), you can also find the same QR code stepping inside the vehicle, on the window of the driver's cab.
Free-boarding vehicles

On vehicles where there is no preliminary ticket inspection for boarding, you have no special task to do while boarding. Ticket inspectors however may board the vehicle any time and check the tickets/passes. In such case you need to start your app, click on the 'Details' link under the 'Scan code for ride' button, and show the QR code to the inspectors. They will scan it with their inspection device to check the validity of your ticket.

ALTERNATIVE MEANS OF TRANSPORTATION

- MOL BuBi webpage - bike sharing
- MOL LiMo webpage - car sharing
- GreenGo webpage - e-carsharing
- Lime webpage - electric scooters and bikes
NIGHT SERVICES

BKK operates various night services. Check the Timetables for Night Services of the Budapest Transportation Company.

Night buses and trams that stop at Kerepesi Residence and Conference Center

CEU Residence Center: #908 or #931 buses. Get off at “Egyenes Utcai Lakótelep” stop.

MAIN TRANSPORTATION LINES IN BUDAPEST

If you have a transportation pass, you can use it on most means of transportation such as metro, bus, tram, trolley bus, etc.

Click on the picture below to see a zoomable map of the public transportation lines of Budapest.

ROUTE PLANNER

If you are not familiar with Budapest, we recommend using the Google Maps service for planning your route within Budapest (or the entire country).

Most recommended apps:

- Google Maps
- Budapest GO
**HEALTH INSURANCE AND MEDICAL SERVICES**

**HEALTH INSURANCE**

All enrolled Summer University participants must have adequate health insurance for the duration of their stay in Hungary as a condition of their participation in the program. Participants will be responsible for taking out their own insurance policy and also making sure their insurance covers emergency medical costs during their stay in Hungary. Please note that the Summer University office cannot help you in evaluating your insurance policy, therefore you need to consult your insurance provider for such information.

If it is difficult to find a reliable insurance company in your country, you can purchase your insurance online (it is obligatory for your visa application). We recommend checking this website where you can select from various insurance plans valid in the Schengen countries.

Once you have purchased your insurance please submit it during your Onboarding process on the Applicant Portal (available for SUN participants only).

Upon arrival, during the registration participants will be required to sign a declaration about their medical insurance.

**Submitting Your Insurance**

Insurance copies should be submitted to the SUN office via the Applicant Portal, during the Onboarding procedure. Please make sure that the scan/photo of your insurance is readable good quality. If you have difficulty uploading the document, please send it by email to your coordinator or the SUN office at summeru@ceu.edu.

**Alternative Insurance Options**

Citizens of the European Union may bring their valid European Health Insurance Card. However, EHIC provides only basic coverage (coverage for emergencies only).

Those insured by the Hungarian Social Security system can provide their TAJ number.

If insurance is a service included in your credit card account, please provide us with the contact information of your provider's Assistance Line.

Having your insurance policy copies will allow the SUN office to arrange medical care for you in case of an emergency.

**MEDICAL SERVICES AT CEU**

Summer University provides its participants with basic medical services free of charge. In case of a health emergency or unexpected health events as well as experiencing symptoms of illness, participants can contact the Medical Service on campus.

**Contact the CEU Medical Center**

**In non-urgent cases:**

- **Visiting personally:** Before visiting the Medical Center please book an appointment via medicalcenter@ceu.edu
- **Teleconsultation:** medicalcenter@ceu.edu or call: Dr. Monika Horvath +36-1-327-3815

**In case of emergency** (outside office hours and only for CEU affiliates):

- Medical advisory phone: (+36 30) 175 3148

**Regular opening hours during the Summer University** (until 31 July 2022)

- Monday: 9:00 - 12:00 AM
- Tuesday: 1:00 - 4:00 PM
- Wednesday: 11:00 AM - 3: 00 PM (only Teleconsultation with Dr. Monika Horvath)
- Thursday: 9:00 - 12:00 AM
COVID INFORMATION

CEU SUMMER UNIVERSITY'S COVID-19 POLICY

This policy helps to reduce the health risk to Summer University participants, faculty, and staff of the summer school and the broader CEU community. It aims to protect participants from contracting COVID-19 while in Budapest and to avoid unexpected disruptions in their attendance and travel plans.

To ensure this safe and healthy environment on campus, all participants must possess and send proof of their valid immunity/vaccination by the start of the course.

If a participant fails to provide this documentation, they can only enter the campus with a negative PCR test, not older than 72 hours (CEU will not cover the cost of the test).

Failure to comply with this policy will lead to exclusion from the program.

Uploading the certificate of immunity

Participants will be required to upload their proof of immunity to the e-Learning page of their course by the day before their course starts. We will send details of how to access this platform around the 7th of June, 2022.

PARTICIPANT GUIDELINES ON-CAMPUS

While currently it is not mandatory to wear masks or keep physical distancing, we recommend the following practices on campus:

- wearing FFP2/ KN95 masks on campus (especially during large gatherings in closed spaces, e.g: orientation, public lectures, receptions)
- social/physical distancing
- staying home if unwell and following the lectures online
- avoiding crowded environments
- using the hand sanitizers on the premises

Please note that Hungarian regulations may change in response to the evolving health situation and will always supersede CEU’s requirements described above. Summer University participants are expected to follow the latest regulations. Click here to read more about these regulations.

MEDICAL SERVICES AT CEU

If someone experiences symptoms of Covid-19 or any other illness, they can contact the CEU Medical Center. In case of Covid-19 symptoms, participants must self-isolate immediately for at least 5 days and notify the Summer University office. Self-isolated participants can continue their coursework online. Please note that all Summer University participants must hold valid health insurance that covers medical services and expenses related to Covid-19 during their stay in Budapest.

While CEU Medical Services is available for Summer University participants free of charge, other medical providers may charge for the medical treatments applied.

CEU COVID-19 PROTOCOL ON CAMPUS

- Distribution of hand sanitizers in classrooms and in the common areas
- Frequent cleaning and disinfecting of classrooms and bathrooms.

CEU will closely monitor and follow the advice from national and local authorities on how to keep the CEU campus safe for our community. We will always keep our participants updated on this webpage regarding Covid developments.
Welcome to the CEU Computer Labs

Participants of the Summer School are given access to computing equipment in the CEU Computer Labs. One Computer Lab is available in the main campus buildings and two in the Dormitory. Besides the physical labs, you can use the virtual computer lab service. See details on the IT SharePoint site: https://ceuedu.sharepoint.com/sites/itservices/SitePages/rdpdeskweb.aspx.

Computers in the Labs run Windows 10 with Office 365 ProPlus desktop apps. Also, each physical computer lab is connected to the shared printers.

Locations and opening hours

Main campus locations

- Nádor str. 9., Faculty Tower ground floor: “Green lab”

Opening hours:

- Monday to Friday: 8:00 A.M. - 10:00 P.M.
- Saturday, Sunday: 12:00 P.M. - 6:00 P.M.

Dormitory Locations

- Kerepesi str. 87., rooms 101 & 103

Opening hours of IT support:

- Monday to Friday: 9:00 A.M. – 10:00 P.M.
- Saturday, Sunday: 12:00 P.M. - 6:00 P.M.
- Computer labs are open in 7/24

Rules and regulations

As any university, CEU also has a set of regulations concerning computer and network usage. You can find the text of the Network Policy on the intranet, at the following website: http://documents.ceu.edu/documents/g-0112. Please read it carefully.

The most important rules you must be aware of at all times:

1. Users must not modify the configuration of the network hardware and software.
2. Users in the labs may run only the applications installed on the computers. Programs downloaded from the internet, USB drives or CD-ROMs cannot be run. For special needs, please contact the helpdesk offices.
3. Listening to music with headphones and the use of those CDs that do not install automatically (e.g. language CDs) are permitted only in the Dormitory lab.
4. Please do not eat, drink or smoke in the labs.
5. Do not open the printers.
6. Do not insert transparency sheet in the printers as they can damage the machines.
7. Do not save your files on the local C: or D: drive.
8. Log off when you leave your computer.

Which computers can I use?

Please note that at the time of your course CEU might still have regular students on campus who also use these computers. Therefore we ask for your understanding in case the Labs would be crowded. All computers in the Labs are similar, and it should not matter which machine you sit at.

Logging in

You MUST have some rudimentary knowledge about computer usage. After switching the machine on (if it is not on already), please wait some minutes until you see the login window. Type in your login name and password that you received in a booklet during the orientation, and then click the OK button or hit Enter. Don’t show your password to anyone and please DON’T FORGET IT. Without entering your password correctly, the system will deny access.
LOGGING OFF

It is very important to leave the system properly, otherwise next time you may not be able to enter (the system thinks you are still using it).

Please click on the Start button, click on the 'profile' picture (the topmost icon on the left side of the Start menu) then “Sign out” from the appearing menu.

HOW MANY PAGES AM I ALLOWED TO PRINT?

Everyone receives 100 pages (in black&white, A4 size) to print during the course free of charge. If you exceed this amount, you may purchase quota for additional pages online at https://payments.ceu.edu/. At the ‘Reason for payment’ please select ‘Printing quota – Budapest campus’. The amount will be then transferred to your ID card. Please note that the non-used part of your quota can’t be refunded to you.

You can either print from CEU computers, or also you can install the printer to your own laptop as well. Please use your CEU ID card on the card reader terminal attached to the lab printers to retrieve your print job.

I HAVE SOME PROBLEMS. WHO CAN HELP ME?

IT helpdesk offices are situated at the following locations:

- Main campus, Nador str. 11 building, room 505, phone: (+36 1) 327 3000 / ext. 2000
- Dormitory: room 111, phone: (+36 1) 327 3000 / ext. 5543

Wi-Fi

At CEU, there are 3 levels of access for your wireless network connection, categorized below by the name of the given network (“SSID”). These networks are available in all CEU buildings.

- **CEU network SSID:** Summer School members can authenticate with their CEU username and password. This authentication is only necessary once per device, then the device will remember the settings for its lifetime, so it will not cause any further inconveniences for using Wi-Fi daily.

- **eduroam** network SSID: offers internet connectivity to the roaming users of all other eduroam member institutions, being available for visitors from Eduroam partners (and also for CEU community members in other partner institutions).

- **CEU Guest** network SSID: for guest access (external library visitor, other external visitors, conference visitors etc.), we provide a separate guest network called ‘CEU Guest’. This is a more strictly firewalled network, where bandwidth is limited in order to provide enough Wi-Fi capacity to the members of CEU (users connected to the ‘CEU’ network). The guest network can be accessed with the password ‘Budapest1991’

For more information, visit https://www.ceu.edu/campus/IT/helpdesk

Thank you for your cooperation.

IT Department
**PRINTING / COPYING / SCANNING**

Students/Faculty receive a printing quota of 100 pages, which can be used for printing and copying. If you exceed this amount, you may purchase quota for additional pages online at [https://payments.ceu.edu/](https://payments.ceu.edu/). At the 'Reason for payment' please select 'Printing quota – Budapest campus'. The amount will be then transferred to your ID card. Please note that the non-used part of your quota can’t be refunded to you.

Prices:
- Black&White printing or copying: 5 HUF/page (A4 size)
- Color printing or copying: 25 HUF/page (A4 size)

**PRINTING**

- Log in with your CEU account (the one that you received in the IT booklet) using any computers in the labs or the library computers. You can also install the printer on your own laptop and print from there. Instructions for this can be found at [https://www.ceu.edu/campus/IT/printing](https://www.ceu.edu/campus/IT/printing).
- Send your print job to a “…\Multigray” or a “…\Multicolor” printer.
- After you received the notification about the successful printing (at the right bottom corner of your screen), you may want to log out (if you used a CEU computer).
- Walk to ANY of the multigray or multicolor printers (depending on which one you sent your print job to).
- At the printer you need to locate the small LCD touchscreen box, and sweep your CEU ID card.
- Touch the printer icon to collect your print job.

**COPYING**

- Walk to ANY of the multigray or multicolor printers.
- At the printer you need to locate the small LCD touchscreen box, and sweep your CEU ID card.
- Touch the copying icon.
- Place your originals on the glass of the machine, set the necessary finishing options (number of copies, 1 or 2 sides, etc)
- Hit the big blue button and collect your copies.

**SCANNING**

- Walk to ANY of the multigray or multicolor printers.
- You don’t need your card for scanning.
- Position the originals.
- Press the Fax/Scan key on the MAIN control panel.
- Touch “Direct Input”
- Touch E-mail and enter the destination address
- Touch OK
- Press the START key.
- When you’ve scanned everything touch Finish and press the START key.

In case you had difficulties with printing, copying or scanning, please turn to the IT Helpdesk:
- Main campus: Nador str. 15. building, room 405, phone: (+36 1) 327 3030.
- Dormitory: room 111, phone: (+36 1) 327 3000 / ext. 5543

Please note that the Library staff cannot provide you assistance with printing, copying or scanning. Thank you for your understanding.
LIBRARY SERVICES

CEU Library Staff welcomes the 2022 Summer University Students.
We hope our collection, services, and inspiring research environment help contribute to your success while at CEU.

OPENING HOURS

Monday to Friday: 9 am – 6 pm       Saturday: 12 pm – 6 pm       Sunday: closed

Your CEU ID Card allows you to enter the library and use our computers, workspaces, and print and electronic resources on-site (SUN participants may not borrow library materials).

Each floor of the library has a copy station for photocopying, printing, and cost-free scanning (email yourself the scanned file or transfer it to a USB drive). Upon request, our staff are happy to provide training on specific online databases or citation software and we always welcome your questions at our Information Desks or via email to ContactLibrary@ceu.edu.

To submit a training request, learn more about our collection, and additional information, visit library.ceu.edu

CEU LIBRARY GUIDELINES

Library users and staff will interact with mutual respect and consideration. Please consult our updated Current Services and on-site COVID protocols at: https://library.ceu.edu/current-library-services/

ADDITIONALLY, LIBRARY USERS SHOULD:

- treat library items, computers, and facilities with respect
- leave no marks in library books or documents
- use cell phones outside the library or in enclosed areas such as the copy stations or restroom areas
- consume food outside of the library
- drink beverages from non-spill containers with lids
- use the ground floor coat and bag check, if desired
- log off shared computers if they will be away for more than 30 minutes
- never leave personal belongings unattended
- use their CEU ID card to let themselves into the library only, not for others
- comply with the CEU Code of Ethics and CEU Library’s Copyright and Fair Use Guidelines: https://library.ceu.edu/about/copyright

Thank you for your help maintaining our high-quality research and study environment!
SAFETY AND CRIME PREVENTION ON CAMPUS AND IN BUDAPEST

CEU CAMPUS

Central European University is an educational institution but its building complex houses several other institutions. CEU’s computer labs and library are well-known, therefore many individuals—sometimes even unauthorized ones—would like to use these facilities. At the receptions, polite but determined supervision is necessary in order to prevent any unauthorized person from entering the building complex.

Please bring your ID card with you all times and show it to the security guards.

GENERAL PRECAUTIONS

As has any large city, Budapest also has its fair share of crime, typically against property (burglary, theft, robbery, etc.). While there is no fail-safe method of protecting oneself completely, some basic safety precautions can help reduce the chances of becoming a victim:

1. In order to minimize the impact of a pick-pocketing incident, please keep your money in a bank account or in a safe in your hotel and carry a minimal amount of cash.

2. Pay attention to your bag and wallet especially on crowded streets, squares, popular tourist places and on public transportation. If you are carrying a great deal of money, you are strongly advised to split it up and place it in several different locations in your bags and/or pockets. A common pick-pocketing method in Budapest is for two or more pick-pockets to work together. An individual will board a bus, metro or tram in front of an unsuspecting victim, pausing for a moment to block the door. The thieves behind the victim will then push forward, as though anxious to get on, while picking the pocket of the trapped victim.

3. When staying in a hotel (including the CEU Center) leave all of your money and other valuables in the hotel's safe or other places designated by the hotel.

4. Exchange currency at bureaux de change only, since abusers may deceive you with counterfeit money.

5. Try to avoid being alone outside in the late night hours, keep away from deserted, dark places and do not behave provocatively.

6. If you need a taxi, order it by phone: the ride is cheaper and more reliable this way.

7. In order not to be a victim of a fraud ask a policeman for his police identity card before paying a cash fine or insist on paying by check. (Police officers can be identified by their uniform, identification badge or police service ID card.)

8. In order not to face any inconvenient situation, after entering a restaurant ask a waiter for a menu. Never order anything in a cafe or restaurant, etc., if there is no price list available to check the prices. Budapest’s most notorious cases of this form of rip-off can cost an unsuspecting tourist as much as a thousand dollars for a few drinks.

9. Familiarize yourself with your neighborhood and the university facilities by walking around in daylight. On frequently traveled internal routes, note the location of the CEU emergency telephones or call boxes before you might ever need them.

A FRIENDLY STRANGER

Many scams or attacks start with casual conversation. The perpetrator is sizing up the situation to see how easily he/she can intimidate or dupe you. Although most people would recognize something strange about these types of situations, many ignore their intuition because they do not want to appear to be unfriendly or suspicious.

If your instincts about a person (stranger or acquaintance) make you uneasy, get out of the situation as quickly as possible, even if it means being rude, making a scene, or feeling foolish. Use caution with strangers who offer you gifts or who ask you to accompany them to an unknown place.

A FAKE POLICEMAN

Part of this scam is also shortly described in the Budapest money change scam. Beware of fake police officers targeting tourists and intimidating them into handing over their wallets or bags. They are in plain clothes and may shortly show some kind of identification that an uninform ed tourist may believe to be an official police ID. Their tactic is to accuse their victims of some kind of crime and then ask for an ID and a wallet or bag. As they are as light-fingered as pickpockets, and
use intimidation and distraction tactics, they are able to steal money or other valuables from the wallet or bag before handing it back.

They work in teams, with some of them discreetly on watch for the real police, while another one who’s in on the scam approaches the tourists as a local asking for a light or for directions or just trying to make conversation. The fake police officer will then step in during the conversation or after the tourists have dismissed the other scammer, accusing the tourists of an illegal transaction, like illegal money change or even a drugs deal. The other scammer will quickly show his ID and had over his wallet to be searched by the fake cop, this is done to make their victims believe the cop is real and don’t ask for an additional identification.

The fake police officer will ask the tourists for identification and their wallets for proof of counterfeit notes (in case of an illegal money change accusation) or their bags to search for illegal drugs. If the tourists resist or are still hesitant to believe the cop, they will use intimidation tactics like not letting them leave the spot and threatening to take them to the police office.

If you are approached by someone claiming to be a Budapest police officer, ask for their identification and examine it carefully. If still in doubt, ask them to either take you to the nearest police office to handle the matter or to have a uniformed cop present on the spot before they continue their search and before you hand over anything. A real cop will have no problems with this, while a scammer will trade off the risks and the potential reward and is likely to leave you alone. If you are near a hotel or bank where a security guard is on duty, try to get their attention and have them check the police ID for authenticity.

ON CEU CAMPUS

Camera system: Surveillance cameras are installed for recording at entrances, PhD Labs and Computer Labs, including in the Library. Motion detectors are installed throughout the campus.

Criminal actions, potential criminal actions and other emergencies on campus should be reported immediately by dialing the Zrínyi street 8-10 reception desk: (36-1) 327-3911. Lost and found property is handled by the security personnel at Zrínyi street 8-10, extension: 2240.

IN THE CEU RESIDENCE AND CONFERENCE CENTER

The Center (dormitory) is only as safe as the residents make it. Take your share of the responsibility for yourself and others. Also, the dormitory staff are there to help you if you need them. Develop a communication system with a roommate or friend. This can include exchanging information about your class schedules, leaving notes when you must be away unexpectedly, etc. Do not post notes for your roommate on the outside of your door.

1. Always keep entrance doors to the building closed. If you find a door propped open, close it.
2. If strangers call for their friends, ask them to wait outside while you relay the message. Do not invite them in.
3. Never open the door of your room without first asking who is there.
4. Always keep your room locked when you are there, especially late at night or when you are sleeping. Report malfunctioning locks to residence staff immediately.
5. Do not keep any valuables in your room, please use the safes available in the Residence Center.

EMERGENCY CONTACT NUMBERS

Telephone numbers for the Hungarian public emergency services are as follows. These numbers may be dialed from any pay-phone, without a coin or card.

EMERGENCY (general line) 112
Ambulance: 104
Police 107
Fire 105