# PROFESSIONAL DEVELOPMENT IN UNIVERSITY TEACHING AND LEARNING

### **FINANCIAL INFORMATION**

### **Program Costs**

- Tuition Fee: 300 EUR (Early Bird fee: 270 EUR)
- Accommodation in the CEU Residence Center:
  - o In single room: 35 EUR night/person including breakfast
  - o In shared double room: 22 EUR night/person including breakfast
- Estimated living costs (airport shuttle bus, city transport, meals): 200-250 EUR
- Incidentals

# **Financial Packages**

All packages include the following:

- a minimum of 24 tuition hours per week
- ECTS credits assigned to the course (see <a href="https://summeruniversity.ceu.edu/apply/credits-and-certificates">https://summeruniversity.ceu.edu/apply/credits-and-certificates</a>)
- a certificate of attendance
- access to course E-learning page (with readings, assignments, etc.)
- access to CEU facilities (Library, IT services, sports facilities in the Residence Center, etc.)
- some social and cultural events depending on the course schedules (e.g., welcome and farewell reception/outings/field trips/film screenings, etc.)

#### **FEE-PAYING PACKAGE**

Financial aid: N/A

Participant's own contribution: tuition, travel, accommodation, health insurance, and living expenses

### **FINANCIAL AID PACKAGES**

#### 1. Tuition Waiver

Financial aid: tuition fee waived

Participant's own contribution: health insurance, travel, accommodation, and living expenses

### Eligibility

Currently enrolled students from the following institutions are eligible for a tuition waiver:

- CIVICA The European University of Social Sciences
  Please indicate in the online form (Personal Details page) if you are enrolled at one of the CIVICA member institutions.
- Hungarian Colleges for Advanced Studies ("Szakkollégium")
  Please mention in the "Personal statement on financial aid" section (Funding page of the application form) if you are a student of such an institution.

### 2. OSUN Scholarships

Partial OSUN Scholarship

Financial aid: tuition fee waived; free accommodation in a single or double room, and a

stipend

Participant's own contribution: health insurance and travel, and living expenses

Full OSUN Scholarship

Financial aid: tuition fee waived; free accommodation in a single or double room, a full or

partial travel grant (visa costs included), and a stipend

Participant's own contribution: health insurance

The Open Society University Network is offering scholarships covering tuition, accommodation, and travel as well as a stipend on a competitive basis.

Accommodation costs will be paid directly to the hotel by the SUN Office. Full or partial travel grants and/or stipends will be disbursed in cash to the participants soon after their arrival at the summer school.

### Eligibility

The following applicants are eligible for an OSUN scholarship:

- Currently enrolled students and employees of <u>OSUN member institutions</u>. Applicants from OSUN institutions will be prioritized in selection for some of the scholarships; OR
- Applicants living, studying, or working in an academic institution/organization in the <u>Global South</u>. Candidates must also be nationals of a country in the Global South; OR
- Applicants from Ukraine (both Ukrainian refugees and those living in Ukraine).

#### **Application for Financial Aid**

Those who wish to apply for financial aid should specify their reasons in the "Personal statement on financial aid" section (Funding page of the application form).

Funds will be distributed to deserving applicants based on the enrolment and financial information submitted on the Funding page of the application form.

#### External financial aid

Those who are not eligible for support from the Summer University program (see options above) should explore funding opportunities with their home institutions. Faculty and Ph.D. students are advised to approach their home departments for travel grants; researchers may have research grants available that can cover their participation, and professionals may turn to their employers to fund their training at SUN.

## Payment deadlines and methods

- April 30 (Early Bird fee)
- May 28 (Full tuition fee)

You can initiate the fee payment following the <u>instructions</u> on the CEU Summer University website.

# Cancellation policy

Cancellation by Participant: CEU will refund the tuition fee as follows:

- Before May 28 CEU will refund 90% of the full tuition fee paid.
- Between May 28th and 14 days prior to the course starting 50% of the tuition fee will be refunded.
- Within 14 days of the course starting no refund for tuition fees will be given.

Full refunds will be provided in the event of circumstances beyond the participant's control (e.g., medical emergencies against an official medical certificate, etc.).

# Cancellation by CEU Summer University (SUN):

CEU SUN reserves the right to cancel any of the courses. In such cases, CEU will refund the whole amount.