

MORAL EPISTEMOLOGY

HOW TO APPLY

Please read the following directions carefully.

Below is the **list of the documents you need to prepare** or arrange for submission:

1. **Completed online SUN Application Form**
2. **Full Curriculum Vitae or resume**, including **list of publications, if any**
3. **Letter of Recommendation**
4. **Statement of Purpose** (not more than 500 words)
5. **Research proposal** (not more than 500 words)

Optional attachments:

- *Abstract of a research paper in progress in English (500 words or less)*
 - *A copy of an English language proficiency certificate for non-native speakers of English (if available)*
 - *A cover letter to support application for financial aid (max. 1 page)*
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1. Online Application Form

SUN's Online Application Form, delivered by Embark, enables the online submission of the application form itself as well as all other relevant documentation, including CV's and resumes, letter of recommendation, statements of purpose and application essays (such as research proposal, case study, paper proposal, writing samples, academic records, etc.), eliminating all paper mailing to the SUN Office.

Please note that you can only submit one application in the online system. In exceptional cases when an applicant is interested in participating in two courses, which is only possible if the two courses are run consecutively, s/he should contact the SUN Office at summeru@ceu.edu to receive instructions how to submit a second application. Financial aid is only available for attending one course.

The application form is password-protected.

a) **In case you have started an application for our program in previous years**, you can use your old login and password and can log in as a "Returning Embark User" (right-hand side of the page). In case you cannot remember your old password, click on the "Forget your password?" link.

b) **In case you have not started an application before, please register first** in the "New User?" section (left-hand side of the page). For registration please click on "Create an Account" and provide the requested information. Embark will send you your password by email and then you can log in and start your application, this time already as a returning user.

Further user's instructions for the online application are included in the form itself.

Should you have questions regarding the application form, check the relevant [Frequently Asked Questions](#) .

2. Full Curriculum Vitae or resume, including list of publications, if any

Please upload your Curriculum Vitae or resume, including a list of publications, if any.

3. Letter of Recommendation

Applicants must submit one letter of recommendation. Please arrange for such a letter to be written by a person (faculty member, supervisor etc.) who can attest to your abilities and academic/professional performance. The letter must reflect participation in this specific course, be written in English and be submitted by the referee online via the online application facility.

4. Statement of Purpose (not more than 500 words)

In the Statement of Purpose, please describe how the course is relevant to your research, teaching, or professional work, and in what way you expect to benefit from your participation. Please consult the detailed course description on the course web page so that the statement of purpose is in accordance with the main objectives of the course. Also, please list previous courses you have taken or describe any previous experience that you had related to the course theme.

5. Research proposal (not more than 500 words)

In the Research Proposal, please describe your current research interest as it relates to the course theme. The proposal should contain the purpose, methodology, a brief outline of the key argument of a paper, expected output, and bibliography of your current or planned research at your home institution. During the course and should the opportunity arise, the proposal will be discussed and further developed through consultations with the faculty and fellow participants.

There will be opportunity for selected participants to give a short talk (20 minutes) or do poster presentations during the summer school. Please indicate in your research proposal whether you would be interested in doing a talk or presenting a poster. The selection will be based on the quality of the research proposal.

Optional attachments:

- *Abstract of a research paper in progress in English (500 words or less)*

Please submit an abstract of a research paper in progress in English (500 words or less), if any

- *A copy of an English language proficiency certificate for non-native speakers of English (if available)*

As proof of your English language proficiency, if you have passed a language exam, please upload a scanned copy of your English language exam result in the online application system.

- *A cover letter to support application for financial aid (max. 1 page)*

Those who wish to apply for a tuition waiver only, or a fee waiver and further support (accommodation and/or travel grant) should upload in the online application system a separate cover letter (max. 1 page) specifying their reasons.

All application materials must be submitted electronically with the online application form. CEU does not accept application documents by e-mail or fax. Candidates who may experience difficulties with the online submission of their documents should contact the SUN Office.

CEU does not return application documents, or copies thereof under any circumstances. Applications submitted after the deadline will be considered on a case-by-case basis.

Inquiries

If you need help or more information during the application process, please feel free to contact the SUN staff:

E-mail for inquiry and correspondence: summeru@ceu.edu

Tel: (36-1) 327-3811

Fax: (36-1) 327-3124

Notification

The SUN Office will notify applicants about the selection results around the end of April. Please check the 'Important course dates' section on the relevant course web sites for earlier or later planned notification deadlines. The final decision is not open to appeal.